

How to Enter Inventory Usage



EH&S Assistant  v1.51.6353.25387

Please log in using your Net ID. If you receive an error, please contact Radiation Safety for assistance ×

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Sign into EH&S Assistant using your NetID by going to the following address;
<https://ehs.fpm.wisc.edu/ehsa> You will either be shown the screen above or automatically forwarded to the NetID sign in screen, shown below, depending on how your browser is set up.



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Ex: bbadger

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Welcome to the New HPA. Please Contact RadiationSafety@wisc.edu if you are having any issues.

 Quick Links
ORS Website



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of
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Click on the “Inventory” icon

 RAM Inventory

[Ram Requisition Entry](#)

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Click on the “Inventory Usage and Disposal” link

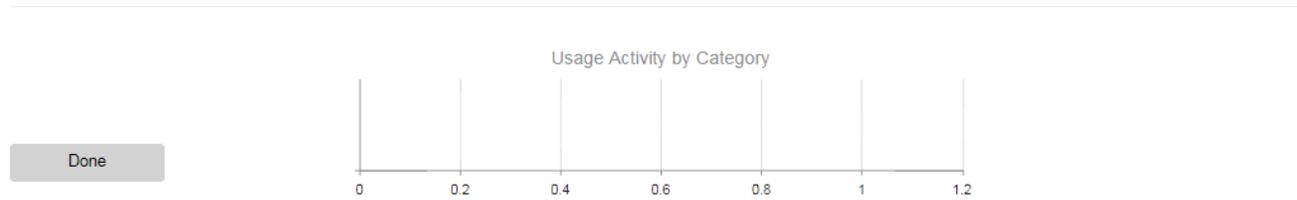
PI:
 Inventory:

Drag a column header and drop it here to group by that column

Inventory #	PI Name	Isotope	Trans Code	Receipt Date	Lic. Line #	Permit #	Totally Used?	Lab/Location	Receipt Activity	Unit	Form	Compound	Lot #	PO #	Requisitic
170816000	TEST, TEST	C-14		08-16-2017	16B	R-56	<input type="checkbox"/>	Env Health & Safety:151	2	mCi	Solid				

Here will be a list of any inventory currently associated with your permit. Select the inventory item you would like to add usage to and double click to see more information about the inventory item.

Inventory #	<input type="text" value="170816000"/>	Receipt Date	<input type="text" value="8/16/2017"/>
Isotope	<input type="text" value="C-14"/>	Receipt Activity	<input type="text" value="2.00000"/> mCi
Compound	<input type="text"/>	Not Decayed	<input type="text" value="2.00000"/> mCi
Lot #	<input type="text"/>	Decayed	<input type="text" value="2.00000"/> mCi
Review Due Date	<input type="text"/>	Volume	<input type="text" value="1.00000"/> uG <input type="text" value="Unit"/> <input type="button" value="Update"/>
Last Reviewed	<input type="text"/>	<input type="button" value="✓ Mark as Reviewed"/>	



Usage for Inventory #: 170816000

Isotope	Disposal Date	Usage ID ▼	Percent	Usage Category	Usage Activity	Unit	Usage Volume	Usage Volume Unit	Total

To add inventory usage, locate the, “usage for Inventory # XXXXXXXX” section at the bottom of the page. In this section click the “Add” button

Usage

Inventory Information

Inventory #

Isotope

PI Name

Lic. Line #

Comments

Total Inventory as of August 22, 2017

Not Decayed mCi

Decayed

Enter Usage Information By Activity

Disposal Date

Disposed By

Activity Used mCi

Mixed Waste?

Add	Usage Category	Percent	Usage Activity
<input type="button" value="plus"/>	<input type="text" value=""/>	<input type="text" value="100 %"/>	<input type="text" value="0.00000"/>

Totally Used?

Enter Usage Information By Volume

Disposal Date

Disposed By

Volume Used uG

Activity Used mCi

Mixed Waste?

Add	Usage Category	Percent	Usage Activity
<input type="button" value="plus"/>	<input type="text" value=""/>	<input type="text" value="100 %"/>	<input type="text" value="1.20000"/>

Totally Used?

You can add inventory usage by either activity or volume. In the Enter Usage Information dropdown, select which way you would like to enter the information. If you choose activity, in the Activity Used section, enter the activity used. If you are entering by Volume, in the volume used section, enter the amount of volume you used.

	Add Usage Category	Percent	Usage Activity
		100 %	1.20000
Totally	<ul style="list-style-type: none"> Adjustment Animal Drain External Transfer Liquid LSV Solid 		

Save

	Add Usage Category	Percent	Usage Activity		
	Solid	50 %	0.75000	Box or Carboy Waste is in	<input type="text"/> Add Container
	Liquid	50 %	0.75000	Box or Carboy Waste is in	<input type="text"/> Add Container
				Solvent Used	<input type="text"/>

To add usage, selection the drop down box and choose how the inventory was used. Typical selections would be, Liquid, LSV, or Solid. If the inventory was used in multiple ways, click the add button to create another row and adjust the percentage to reflect how much of the inventory was used in each way.

Add	Usage Category	Percent	Usage Activity	Box or Carboy Waste is in	Add Container
⊗	Solid ▼	50 %	0.75000	▼	Add Container
⊗	Liquid ▼	50 %	0.75000	▼	Add Container
			Solvent Used		

If the inventory usage is going into a container that has already been created, the container will be listed in the “Box or Carboy Waste is in”, drop down box. If there has not been a container created yet, you will need to create a container by clicking the, “Add Container” button

Add Waste Container For C-14

Usage Category: Solid

Container Type: Required

Waste Type: Required

Volume: [] [] Unit

Isotope: C-14 x

Opened Date: 8/22/2017

Building: Required

Location: Required

Save Cancel

Add Waste Container For C-14

Usage Category: Solid

Container Type: Dry Solid

Waste Type: Solids

Volume: 1.00000 [] Pounds Unit

Isotope: C-14 x

Opened Date: 8/22/2017

Building: Radiation Safety

Location: RS

Save Cancel

Container #: 2017B7232 has been added successfully.

OK

When you click on the, “Add Container” button, the pop up box shown above will appear. Complete the waste container creation by completing all of the fields. Once completed, click save. A confirmation box will pop up informing you a new container has been created, click the OK button.

Enter Usage Information By Activity

Disposal Date Disposed By

Activity Used mCi

Mixed Waste?

<input type="button" value="Add"/>	Usage Category	Percent	Usage Activity	Box or Carboy Waste is in	<input type="button" value="Add Container"/>
<input type="button" value="⊕"/>	<input type="text" value="Solid"/>	<input type="text" value="50 %"/>	<input type="text" value="0.75000"/>	<input type="text" value=""/>	<input type="button" value="Add Container"/>
<input type="button" value="⊕"/>	<input type="text" value="Liquid"/>	<input type="text" value="50 %"/>	<input type="text" value="0.75000"/>	<input type="text" value=""/>	<input type="button" value="Add Container"/>

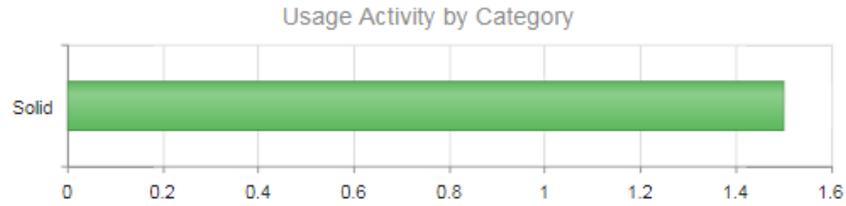
Solvent Used

Totally Used?

C-14	2017B7232	Solid	Dry Solid	Solids	Radiation Safety:RS
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This container will then be selectable in the “box or Carboy Waste is in” drobox. Select it for the appropriate inventory usage items. Complete container creation for each usage item, as necessary. Once complete, click the “Save” button

Done



Usage for Inventory #: 170816000

+ Add Edit Delete More Options

Isotope	Disposal Date	Usage ID ▼	Percent	Usage Category	Usage Activity	Unit	Usage Volume	Usage Volume Unit	Total
C-14	08-22-2017	38	100	Solid	1.5	mCi	0	uG	<input type="checkbox"/>

This will take you back to the inventory page, you will now see that the usage you entered shows up under the, "Usage Activity by Category" Section. Once all usage has been entered for an inventory item. Click the, "Done" button

PI: TEST, TEST Inventory: Current Inventory **View In-Lab Waste**

Options

Drag a column header and drop it here to group by that column

Inventory #	PI Name	Isotope	Trans Code	Receipt Date	Lic. Line #	Permit #	Totally Used?	Lab/Location	Receipt Activity	Unit	Form	Compound	Lot #	PO #	Requisitic
170816000	TEST, TEST	C-14		08-16-2017	16B	R-56	<input type="checkbox"/>	Env Health & Safety:151	2	mCi	Solid				

Clicking the, “Done” button will bring you back to your inventory list. If you would like to request a waste pickup, click the, “View In-Lab Waste” button and follow the “Waste Request” instructional posted online.