

## BSC Decontamination and Dismantle Process

All Biological Safety Cabinets in the UW System need to be properly gas decontaminated before leaving campus. Removal of all BSCs can only be done by an approved vendor. No BSC can be sent to SWAP and resold. All request for dismantle must go through the BSC Program

Click on <https://wiscready.assetworks.cloud/ready>

### Steps:

1. Check to see if the BSC is connect to building exhaust or house plumbing (air, gas, or vac).



If so, click on the customer request icon:

Fill out the form with serial number, room, and building. Include a description that you need to have exhaust or plumbing disconnected.



2. Click on the Bio-Safety Cabinet icon to request a Decontamination and dismantle of a BSC. Also, let us know what type of application has been performing in this BSC like Radioisotope, Nanoparticles, Biologicals, or Biological Toxins.
3. The BSC program will work with Coakley on a date for dismantle and notify the requester of the dates when the BSC is scheduled for decontamination and dismantle. On the day of decontamination, we ask that the lab be vacant while the gas decontamination is in process. This could last up to 4 hours. A sign will be placed on the door warning people not to enter and will be taken down when it is safe. Please let staff know in advance that this will be happening so they can plan accordingly.
4. If you have more questions, please email the BSC Program at [bscservices@fpm.wisc.edu](mailto:bscservices@fpm.wisc.edu). In your email include serial number, room number, and building.